



Deval L. Patrick  
Governor

Andrea J. Cabral  
Secretary

*The Commonwealth of Massachusetts*  
*Department of Public Safety*  
*Board of Building Regulations and Standards*  
*One Ashburton Place, Room 1301*  
*Boston, Massachusetts 02108-1618*

*Phone (617) 727-3200 Fax (617) 227-1754*

*TTY (617) 727-0019*

*www.mass.gov/dps*

**Thomas G. Gatzunis, P.E.**  
Commissioner

**Brian Gale**  
Chairman

**Richard Crowley**  
Vice Chairman

**Robert Anderson**  
Administrator

**Meeting Minutes**

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**

*UMASS Amherst*

*Amherst, MA*

*October 7, 2014 9:00 a.m.*

Meeting called to order by the Chairman at 9:26 a.m. followed by roll call:

1. Roll Call

a. Donald R. Torrico, Chairman	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
b. Michael Clancy, Vice Chairman	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
c. Jeff Richards	<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent
d. Bonnie Weeks	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
e. Andrew Bobola	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
f. Chris Clemente	<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent
g. Roger Fuller	<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent
h. Peter McLaughlin	<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent
i. Bill Horrocks	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent

**Guest Present:**

Kimberly Spencer, DPS  
Stuart LeClaire  
Jeffrey Viner  
Richard Haupt

2. The minutes from the last meeting on **September 3, 2014**, were reviewed by members present; **MOTION** to approve these minutes was made by **Michael Clancy**, seconded by **Bonnie Weeks**. Motion passed by unanimous vote.

### 3. Application for Certification Packets

- a. On a **MOTION** by Andy Bobola and seconded by Bonnie Weeks it was unanimously **VOTED** to approve the application **John Carchedi** (City of Pittsfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1934)
- b. On a **MOTION** by Michael Clancy and seconded by Bonnie Weeks it was unanimously **VOTED** to approve the application for **Raymond Chesley** (Town of Harwich) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1935)
- c. On a **MOTION** by Andy Bobola and seconded by Bonnie Weeks it was unanimously **VOTED** to approve the application for **Carissa Lisee** (Town of Chicopee) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1936)

### 4. Examination Approval Packets

- a. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **William Baker (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Baker meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a **motion** by Andy Bobola and seconded by Bill Horrocks it was **voted** to grant the request of **Michael Fitzpatrick (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. The motion dies. After further discussion, Mr. Fitzpatrick owned multiple businesses but was he a hands on supervisor? The block was checked on the New Employee Report Form he has five years experience in the supervision of the State Building Code in building construction or design.

On a **MOTION** by Andy Bobola and seconded by Bonnie Weeks it was **VOTED** to **TABLE** the request of **Michael Fitzpatrick** for approval to take the required exams to become certified as a building code enforcement official. The BOCC is requesting additional information on the required five years experience in the supervision of building construction or design. The information is required to be submitted for review at the next scheduled meeting. Bill Horrocks opposed

- c. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to **DENY** the request of **Nicholas Mayo (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Mayo does not meet the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3.
- d. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Kyle Meath (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Based on Mr. Meath's 1988 - 1998 work experience as a foreman he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Frank Obey (City of Lynn)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Obey meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

### 5. New Employee Report Form Packets

- a. On a **MOTION** by Michael Clancy and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Robert Iafrate** newly appointed to the position of **Building Commissioner** for the Town of Northborough.

- b. On a **MOTION** by Jeff Richards and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Ned Baldwin** newly appointed to the position of **Inspector of Buildings** for the Town of Raynham.
  - c. On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Max Kasper** newly appointed to the position of **Local Inspector** for the Town of Swampscott. Appointed, August 16, 2014, and not certified as local. Twelve month grace period expires August 31, 2015. (BO-1937)
  - d. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Geoffrey Larsen** newly appointed to the position of **Building Commissioner** for the Town of Provincetown.
  - e. On a **MOTION** by Bill Horrocks and seconded by Don Torrico it was **VOTED** to acknowledge the *New Employee Report Form* of **R. Christopher Noonan** newly appointed to the position of **Inspector of Buildings** for the Town of Sherborn. The *New Employee Report Form* was signed by the *Town Administrator* and the required vote of appointing Mr. Noonan or authorization the Town Administrator is the appointing authority was not attached. After further review of the Town of Sherborn's website, the Town Administrator is the 'Chief Administrative Officer... under the policy and direction of the Board of Selectmen'. Andy Bobola opposed
  - f. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Frank Obey** newly appointed to the position of **Local Inspector** for the City of Lynn. Appointed, June 10, 2014, and not certified as local. Twelve month grace period expires June 30, 2015. (BO-1938)
  - g. On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was **VOTED** to acknowledge the *New Employee Report Form* of **David Riquinha** newly appointed to the position of **Building Commissioner** for the Town of Harwich. Appointed, September 29, 2014, and not certified as I of B. Eighteen month grace period expires March 31, 2016. Andy Bobola abstains
6. **Extension Requests to be Certified Packets**
- a. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Darell Boyd (City of Boston)** for a first extension of time to become certified as a Local Inspector. Said extension shall expire April 30, 2015.
  - b. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Brendan Brides (Town of Sandwich)** for a first extension of time to become certified as a Local Inspector. Because of exam restrictions implemented by ICC and diligently taking required exams, said extension shall expire September 30, 2015.
  - c. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Michael Casaceli (City of Marlborough)** for a second extension of time to become certified as a Local Inspector. Said extension shall expire April 30, 2015.
  - d. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to grant the request of **Patrick Curran (City of Boston)** for a third extension of time to become certified as a Local Inspector. Said extension shall expire April 30, 2015.
  - e. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Michael Halley (City of Boston)** for a second extension of time to become certified as a Local Inspector. Said extension shall expire March 31, 2015.
  - f. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **David Johnson (City of Boston)** for a first extension of time to become certified as a Local Inspector. Derived from previous extension expiration date of July 31, 2014 said extension shall expire January 31, 2015.
  - g. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Michael Nee (City of Boston)** for a first extension of time to become certified as a Local Inspector. Derived from previous extension expiration date of August 31, 2014 said extension shall expire February 28, 2015.

## 7. Hearings

- a. Jeffrey Viner, BOCC 9-2014 received a request to reschedule hearing.

### STATE BUILDING OFFICIAL CERTIFICATION COMMITTEE HEARING

DATE: October 7, 2014

BOCC 9-2014

On October 7, 2014, a hearing for *Jeffrey Viner, Town of Dalton* was held in Amherst before members of the State Building Official Certification Committee to review the fact an extension of time request for approval to take the required exams to become certified as a building code enforcement official in accordance with 780 CMR – R7.2.2 was not received.

The chairman of the Committee called the hearing to order. The facts of the case were read into the record Mr. Viner's twelve month period to complete the required exams expired July 31, 2013. Mr. Viner is in violation of 780 CMR:

R7.1.7.4.2 shall make application to take the examinations within the first six months of employment. 780 CMR R7.1.7.4.5 In accordance with R7.1.7.4.1, a conditional appointee may petition the BOCC in writing for an extension of time to comply with the examination schedule of R7. Upon establishment of cause, the BOCC may grant an extension as it may consider appropriate.

Mr. Viner and Mr. Richard Haupt, Inspector of Buildings was present for the hearing.

### Synopsis of Testimony

Mr. Viner stated he works approximately fifty hours a week as a contractor. He fills in when Richard Haupt goes on vacation. Mr. Viner has not signed any paperwork. His main duties, while Mr. Haupt is on vacation, are to be present during office hours answering any questions regarding permits and responding to emails, etc. He is in the office as an administrative assistant so when the community calls the office someone is there to answer their questions.

He has completed 10 CEU's and took and successfully passed the 1A – Building One and Two Family Dwelling exam July 29, 2013. He paid for the reference materials and exam out of his own pocket.

He also stated he no longer works for the Town of Dalton but attended the hearing to make sure he was able to continue with the final two exams to become certified as a local inspector.

### Decision

Following testimony, on a **Motion** by Bill Horrocks and seconded by Michael Clancy it was unanimously voted to take *no action*, upon receipt of resignation letter from the position of Local Inspector for the Town of Dalton.

8. **New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**
- a. Invitation to Federation Monthly Board Meeting, Tuesday October 28, 2014 in Sturbridge.
  - b. Complaints regarding the ICC exams: not being able to read the blueprints provided
  - c. Prometric sites – proctors providing wrong information; no tabs allowed, writing in books not allowed
  - d. Uniform continuing education throughout the state
  - e. Why are we accepting extension requests beyond the third extension? A Conditional Inspector will still need to file for an extension and if denied the inspector would need to appeal the denial.  
Possible solution, anyone beyond the third extension, automatic hearing.

## 9. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; **MOTION** to approve was made by **Bonnie Weeks** and seconded by **Andy Bobola**. MOTION passed by unanimous vote.

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 11	9/2/2014	Energy Code	2.0	2	<b>D11r-0914</b>
District 1	8/27/2014	Egress Capacity – Existing Bldgs – Separation Issues	3.0	1	<b>D1-0814</b>
Peter Barbadoro	8/26/2014	FEMA IS-00700.a	3.0	1	<b>C-1688</b>
	8/26/2014	FEMA IS-00100.b	3.0	1	<b>C-1688</b>
Thomas Gatzunis	5/28-29/2014	MEMA 2014 Building a Resilient Commonwealth Conference (CONF-2014) training	10.0	1	<b>C-2480</b>
Matthias Mulvey	8/14/2014	DIIM: Inspection, Accreditation, and the ASTM Standards E 2174 and E 2393 - Webinar	2.0	1	<b>C-2481</b>
Joseph Levrault	8/29/2014	FFP2610- Fire Investigation: Origin and Cause Florida State Fire College – (40 hours)	0		
	8/19/2014	FBC Laws and Rules – Building Officials Association of Florida	0		
	8/19/2014	Ethics in Construction	1.0	2	<b>C-1873*</b>
	8/19/2014	Area of Accessibility (Internet) – Building Officials Association of Florida	2.0	2	<b>C-1873*</b>
	8/19/2014	Code Update Existing Building Florida – BOAF	0		
	8/18/2014	Code Update Swimming Pool Florida – BOAF	1.0	2	<b>C-1873*</b>
	8/18/2014	NEC Update – BOAF	2.0	2	<b>C-1873*</b>
	8/18/2014	Code Update Residential Florida Building – BOAF	0		
	8/18/2014	Code Update Plumbing and Gas, Florida	0		
	5/22/2014	2010 Advanced Applying the Existing – BOAF-FHBA Construction Training	2.0	2	<b>C-1873*</b>
	5/22/2014	Advanced 2010 Dealing with Floodplains	2.0	2	<b>C-1873*</b>
	5/22/2014	Florida Energy Code Rules	0		
ADA/AAB	9/10-11/2014	CAM Training	5.0	1	<b>C-1002*</b>
MetroWest	9/9/2014	Overview of the 2012 IECC Code – Mike Duclos	2.5	1	<b>MW-0914</b>
Gene Novak	9/9/2014	Pre-First Draft Web conference, NFPA 1999 Committee Principal Member	1.0	2	<b>C-2482</b>
SEMBOA	9/12/2014	FloodPlain	2.0	1	<b>SE-0914</b>
District 13	9/23/2014	Permit Extension / Tent Permitting	2.5	1	<b>D13-0914</b>
Gordon Bailey	9/23/2014	Understanding, Applying and Enforcing NFPA-25	7.0	1	<b>C-2477*</b>
Mike Perkins	9/23/2014	Understanding, Applying and Enforcing NFPA-25	7.0	1	<b>C-2477*</b>
Boston ISD	3/27/2014	Historical district Landmarks / Environmental with Bryan Glascock	1.5	1	<b>C-2483</b>
	4/10/2014	Fire Retarded Glazing and Firestopping	3.0	1	<b>C-2484</b>
	6/12/201	Smoke Control	2.5	1	<b>C-2485</b>
	6/25/2014	Soils & Foundations with Haley & Aldrich	3.0	1	<b>C-2486</b>
CSG **		Residential – Envelope and Building Science	3.0	1	<b>C-2487</b>
(wait until Jan 2015 to enter?)		Residential – HVAC and Indoor Air Quality	3.0	1	<b>C-2488</b>
		Residential – Moving from the 2009 IECC to 2012 IECC	3.0	1	<b>C-2489</b>
Chris Lund	5/2014	FEMA – Commissioning New Occupancies	10.0	1	<b>C-2428*</b>

**\*\* CSG 2012 IECC trainings will be applied for the next continuing education cycle beginning January 2015.**

Next meeting scheduled for **November 5, 2014, Sturbridge Public Safety Building, Sturbridge, MA**

#### Exhibit List

1. Review Applications for Certification
  - a. Application packet for John Carchedi
  - b. Application packet for Carissa Lisee
2. Review Examination Approval
  - a. Application packet for William Baker
  - b. Application packet for Nicholas Mayo
  - c. Application packet for Frank Obey
3. Review New Employee Report Forms
  - a. Application packet for Robert Iafrate
  - b. Application packet for Max Kasper
  - c. Application packet for R. Christopher Noonan
  - d. Application packet for Frank E. Obey
4. Review Request for Extension
  - a. Application packet for Darell Boyd
  - b. Application packet for Michael Casaceli
  - c. Application packet for Patrick Curran
  - d. Application packet for Michael Halley
  - e. Application packet for David Johnson
  - f. Application packet for Michael Nee
5. Hearings
  - a. Hearing packet for Jeffrey Viner BOCC 9-2014 Review Applications for Education Credit
6. Review Applications for Education Credit